



# Associate Musician Job Application Information

## Overview of the role

Wren Music is seeking a skilful community musician to join our team of Associates. You will join the creative team of Wren musicians who deliver different projects and music groups with communities across Devon. The creative team is supported by an office team who manage finance, fundraising, promotions, contracting, venues, evaluation and HR.

We are looking for someone who enjoys being with people, and enjoys using their musical skill to help communities to achieve their very best. We are seeking someone who can be flexible, and is willing to take direction and feedback on their practice from our established musicians Jon Dyer (Deputy Creative Director) and Paul Wilson (Community Musician and Co-Founder).

The precise workload will be shaped by the skills and experience you bring.

There are a range of existing groups and projects that you could work on, which may include:

- weekly choirs or orchestras for adult amateurs
- weekly sessions with children under 5 and their parents/carers
- specialist wellness singing groups for people with respiratory conditions
- projects with looked after children or children attending SEN/D schools
- one-off workshops with the public

## Wren Music

Wren Music is one of England's leading community folk arts organisations.

We work across Devon to bring folk music to a wide range of communities including schools, people with additional needs, socially isolated people, those interested in the history and culture of folk music and the general public.

We have recently adopted a new strategic plan that emphasises our work in Okehampton, along with widening access and deepening amateur progression in folk music.

Wren is serious about the changes that participation in the arts can bring about, impacting on health and wellbeing and, on top of that, it can be really good fun!

## How to apply

1. a CV detailing your work history
2. a covering letter which outlines how you meet the person specification and why you want to work for Wren Music (no more than 2 sides of A4)
3. a score of a piece of music you have written or arranged for a group

*If you would prefer to submit your covering letter as an audio file/voice note, or another format to best suit your needs, then please do. If you're not sure if the format you have in mind is acceptable, please get in touch via email, text or phone 01837 53754*

Send to: Jon Dyer, Acting Creative Director, by email to [info@wrenmusic.co.uk](mailto:info@wrenmusic.co.uk)

References will be requested if you are shortlisted.

- Closing date for applications: 12midday on Monday 27 January 2025
- Shortlisted candidates will be informed on Friday 31 January 2025
- Interview (including workshop task): Wednesday 5 February 2025
- Start Date: As soon as possible – to be negotiated

*If these timescales don't suit you, but you would be interested to work for us in this role in future, please submit an application and state this in your letter.*

## Description

### The associate will be involved in:

- Delivering arts and music sessions, this includes but is not limited to workshops, rehearsals, performances, project finales and recording sessions
- Preparing for the delivery of these sessions, including making musical/vocal arrangements, arranging venues, attending meetings with project partners, contributing to funding bids and publicity, coordinating participants and designing any other required activities
- Collecting, handling and processing data from participants and audience members, including names, addresses, emails, registers and other information as required for monitoring and evaluation
- Keeping up-to-date on good practice from across relevant sectors
- Upholding the Wren Music brand, including ensuring the organisation is visible, and that work is delivered in line with Wren's policies and procedures
- Collecting and processing cash and card payments where required
- Any other tasks identified by the Deputy/Creative Director as commensurate with the role

## Specification

Area	Essential	Desirable
<b>Education/Training</b>	<ul style="list-style-type: none"> <li>- Formal training in a relevant artform or instrument, or equivalent experience</li> </ul>	<ul style="list-style-type: none"> <li>- Professional qualification in music education or community music (e.g. PGCE, CME, etc)</li> </ul>
<b>Knowledge and Skills</b>	<ul style="list-style-type: none"> <li>- High level of proficiency in a relevant instrument and/or voice</li> <li>- Understanding of and interest in English folk music</li> <li>- Understanding of how participation in the arts can achieve social, personal, musical and other outcomes</li> <li>- Able to read and write music notation</li> <li>- Able to score arrangements for groups of voices and/or instruments</li> <li>- Understanding of safeguarding and working with children and vulnerable adults</li> </ul>	<ul style="list-style-type: none"> <li>- Understanding of other traditional musics or other musical genres</li> <li>- Understanding of oral history and folk transmission</li> <li>- Skills in songwriting in the folk style</li> <li>- Proficient user of scoring software (e.g. Finale, Sibelius or similar)</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>- Experience in participatory arts project delivery, specifically in enabling others to make music</li> <li>- Giving musical performances to a range of audiences</li> <li>- Working with mixed-ability participant groups with a range of needs</li> <li>- Processing cash and handling personal data</li> </ul>	<ul style="list-style-type: none"> <li>- Project delivery with other and multiple artforms (multi-disciplinary)</li> </ul>