

Wren Music

Community Musician: Job Application Information

Overview of the role

Wren Music is seeking an experienced and skilful community musician to join our growing and dynamic creative team. You will join an organisation in transition to a flat structure, one universal salary and consensus working. You will join a team of musicians who each take the lead on different projects and music groups with communities across Devon. The creative team is supported by an office team who manage finance, fundraising, promotions, contracting, venues, evaluation and HR. Freeing musicians to focus on the music and on the people who take part with us.

The precise workload of your role will be shaped by the skills and experience you bring. Our existing team of musicians works flexibly and collaboratively, and we will be able to create a role which suits you. There are a range of possible groups and projects that you could work on, which may include:

- weekly choirs or orchestras for adult amateurs
- weekly sessions with children under 5 and their parents/carers
- specialist orchestras for mandolins or fiddles
- specialist wellness singing groups for people with respiratory conditions
- projects with looked after children or children attending SEN/D schools
- one-off workshops with the general public
- performances as part of the Wren Music professional ensemble¹

We are recruiting to this post to grow the team. Our aspiration is for more of our projects to be delivered by pairs or groups of musicians, to share responsibilities and make day-to-day work feel social and collaborative. You will be valued as an employee, and will receive routine training with the whole team, including topics such as safeguarding, first aid and conducting.

Wren Music

Wren Music is one of England's leading community folk arts organisations. We work across Devon to bring folk music to a wide range of communities including schools, people with additional needs, socially isolated people, those interested in the history and culture of folk music and the general public.

Wren is serious about the changes that participation in the arts can bring about, impacting on health and wellbeing and, on top of that, it can be really good fun!

As we emerge from the pandemic we want to grow, so that we can reach even more people, with even better projects, and continue to work towards our vision of a world where every voice is heard.

¹ To see the team in action you can check out our [Winter Concert 2020](#)

Job Description

Area	The post-holder will have responsibility for:
Project Delivery	<ul style="list-style-type: none"> - Delivering arts and music sessions, this includes but is not limited to workshops, rehearsals, performances, project finales and recording sessions - Preparing for the delivery of these sessions, including making musical/vocal arrangements, identifying venues, attending meetings with project partners, contributing information to funding bids and publicity, coordinating participants and designing any other required activities - Collecting, handling and processing data from participants and audience members, including names, addresses, emails, registers and other information as required for monitoring and evaluation - Keeping up-to-date on good practice from across relevant sectors - Upholding the Wren Music brand, including ensuring that work is delivered in line with Wren's policies and procedures - Collecting and processing cash and card payments where required
Organisational Development	<ul style="list-style-type: none"> - Where agreed, taking the lead on specific projects, managing the budget and coordinating the other staff involved in the delivery of that project
Relationship Management	<ul style="list-style-type: none"> - Working positively with colleagues and other teams internally - Maintaining relationships with relevant external organisations, this may include venues, visiting artists, partners (e.g. schools) and peer organisations - Ensuring appropriate contact is maintained with group and project participants
Other - general	<ul style="list-style-type: none"> - Any other tasks identified by the Creative Director as commensurate with the role

Person Specification

Area	Essential	Desirable
Education/ Training	<ul style="list-style-type: none"> - Formal training in a relevant artform or instrument, or equivalent experience 	<ul style="list-style-type: none"> - Professional qualification in music education or community music (e.g. PGCE)
Knowledge and Skills	<ul style="list-style-type: none"> - High level of proficiency in a relevant instrument and/or voice - Understanding of and interest in English folk music - Understanding of how participation in the arts can achieve social, personal, musical and other outcomes - Ability to read and write music notation - Ability to score arrangements for groups of voices and/or instruments - Understanding of safeguarding and working with children and vulnerable adults 	<ul style="list-style-type: none"> - Understanding of other traditional musics or other musical genres - Understanding of oral history and folk transmission - Skills in song writing in the folk style - Proficient user of scoring software (e.g. Finale, Sibelius or similar)
Experience	<ul style="list-style-type: none"> - Significant experience in participatory arts project delivery, specifically in enabling others to make music - Giving musical performances to a range of audiences - Working with mixed-ability participant groups with a range of needs - Handling cash and personal data 	<ul style="list-style-type: none"> - Project delivery with other and multiple artforms (multi-disciplinary) - Using a cloud based database (e.g. MailChimp)
Other	<ul style="list-style-type: none"> - Full driving licence 	

We consider the following attributes to be important.

Personal Qualities	<ul style="list-style-type: none"> - Team player - Flexible, friendly and outgoing - Sense of humour - Commitment to the aims of Wren Music
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Terms and Conditions

Job Title	Community Musician
Accountable to	Chief Executive and Core Team
Accountable for	None
Location	Offices are at Okehampton, Devon Role could include some home working, and will include project delivery at various sites across Devon
Salary	£26,260 (pro-rata)
Contract	February to August 2022 (six months) with option for extension (subject to funding)
Hours	At least 10.5 hours per week (0.3 full time equivalent) This role will involve evening and weekend working. We are a flexible employer, open to discussion about flexible working which may include formalised flexi-time, fixed non-standard hours, and office tasks from home.
Annual Leave	25 days plus bank holidays (pro rata)
DBS Check	Enhanced (carried out on appointment)
Start Date	As soon as possible, ideally February half term 2022

How to apply

To apply for this role, please send

1. a CV detailing your work history
2. a covering letter which outlines how you meet the person specification and why you want to work for Wren Music (no more than 2 sides of A4)
3. a score of a piece of music you have written or arranged for a group

To Marilyn Tucker, creative director, by email to info@wrenmusic.co.uk

References will be requested if you are shortlisted.

Closing date for applications: **12midday** on Wednesday **5 January** 2022

Shortlisted candidates will be informed on Friday **7 January** 2022

Interview (including workshop task): **13 or 14 January** 2022

Start Date: Monday **21 February**, or sooner